

**First Training Session**  
**EU Environmental Legislation**  
**EU Occupational Health and Safety Legislation**

**Date: June, 30<sup>th</sup> – July, 11<sup>th</sup>, 2008**

**First Week Venue: Conference Centre (Centrum Konferencyjne)**  
**Address: Warsaw, 9 Bobrowiecka Street**

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**Hotel is a part of Conference Centre, address as above**

**Second Week Venue: Jabil Assembly Poland Sp. z o.o.**  
**Address: Kwidzyn, 2 Lotnicza Street**

**Hotel: Pensjonat Milosna**  
**Address: Kwidzyn, 2 Milosna Street**

**Course Presenters:**

Klara Heilingbrunner	(KH)	
Szabolcs Katai	(SK)	
Nina Brynczak	(NB)	
Krzysztof Lemiech	(KL)	
Jarosław Tworóg		(JT)
Janusz Sitek	(JS)	
Wojciech Konecki	(WK)	
Marek Kościelski		(MK)
Piotr Obuchowski	(PO)	
Marzena Grzonkowska – Przyklęk		(MG-P)
Iwona Dubaj	(ID)	
Stefan Różycki	(SR)	

Date	Day	Time	Topics	Speaker/ Potential Speaker
30	Mon		<b>ICTtrain Project Overview / EU Basics</b>	
		09.00	Project introduction (Introduction of Participants – Mini CVs – how can we use each other)	KH
		10.30	Coffee	
		11.00	EICTA presentation	SK
		12.30	Lunch	
		14.00	KIGeIT – NTA presentation KIGeIT as an example of the NTA structured accordingly to fulfil members' needs and expectations in the EU legislative environment	NB

		15.30	Mission, role and aims of KIGeIT Break	NB/KL
		16.00	KIGeIT in action (legislative initiatives, project management, lobbying)	
		17.00	Close	

1	Tue		<b>EU Institutions, Law Creation, Decision-Making Procedures</b>	JT
		09.00	The Council of the EU The European Parliament, The European Commission, <ul style="list-style-type: none"> <li>• Treaties, Roles and Responsibilities</li> </ul> The European Economic and Social Committee, The Committee of the Regions	
		10.30	Coffee	
		11.00	Decision Making Procedures, Co-decision, Assent, Consultation	
		12.30	Lunch	
		14.00	The Court of Justice, The European Court of Auditors, The European Investment Bank, The European Central Bank, The European Ombudsman, The European Data Protection Supervisor, Agencies and Institutes	
		15.30	Break	
		16.00	Lobby Roles – When and How	
		17.00	Close	
2	Wed		<b>EU Environmental Legislation</b>	
		09.00	History of the Environmental EU Legislation. Overview of EU environmental development history, environmental principles, environmental action programmes.	
		10.30	Coffee	
		11.00	Structure of the Environmental EU Legislation Part I - Overview of EU environmental legislation - directives & regulations (Focus on waste management, air and water pollution)	
		12.30	Lunch	
		14.00	Structure of the Environmental EU Legislation Part II - Overview of EU environmental legislation - directives & regulations (Focus on development control, hazardous substances and processes).	
		15.30	Break	
		16.00	Renewed EU Sustainable Development Strategy Overview of EU directives & regulations connected with EU Integrated Product Policy and EcoDesign of EuP.	
		17.00	Close	
3	Thu		<b>RTT&amp;E Directive / Low Voltage Directive</b>	
		9.00	RTT&E Directive Overview	
		10.30	Coffee	
		11.00	RTT&E implementation and practice	

		12.30	Lunch	
		14.00	LV Directive Overview	
		15.30	Coffee	
		16.00	LVD implementation and practice	
		17.00	Close	

4	Fri		<b>WEEE Directive and take-back system</b>	WK
		09.00	WEEE Directive - assumptions, priorities, weak points, revision - local implementation (countries overview)	
		10.30	Coffee	
		11.00	Polish WEEE Act - preparations, assumptions, lobbying activities, parties involved, - areas of concern - theory against practice (the shape of take back system) - revision of local regulations - collaboration between industries - time frame	
		12.30	Lunch	
		14.00	WEEE take-back systems - Polish examples - main players (recovery organizations, treatment plants, municipalities, retailers, recyclers, NGOs) - responsibilities and financial scheme; visible fee - necessary preparations - statistics, data available, waste streams - education and marketing - flow of documents, registration, reporting - how to avoid the mistakes – practical advices European WEEE Forum (benchmark)	
		15.30	Break	
		16.00	Waste management – future development. - international reports available - revision of Directive and local Acts - policy of international players	
		17.00	Close	
5	Sat		Free – except for possible assignment	
6	Sun	16.00	Travel do Kwidzyn, departure from the Hotel	
		20.00	Arrival in Pensjonat Miłosna	

7	Mon		<b>RoHS and REACH</b>	MK
		09.00	The most hazardous substances in electronic industry • (Basic information about banned elements and compounds)	
		10.30	Coffee break	
		11.00	The influence of the the RoHS on market • (What changes had to be made etc., what matters had to be taken)	

		12.30	Lunch	
		14.00	REACH as a chemicals monitoring directive <ul style="list-style-type: none"> <li>• (Basic information, procedure, who and why)</li> </ul>	
		15.30	Break	
		16.00	General review of both directives (Their influence on environment)	
		17.00	Close	
8	Tue		<b>ISO 14001, EMAS and other factory related standards</b>	PO
		09.00	Concept of the ISO 14001	
		10.30	Coffee break	
		11.00	environmental protection in practice	
		12.30	Lunch	
		14.00	System in Jabil	
		15.30	Break	
		16.00	System in Jabil	
		17.00	Close	
9	Wed		<b>ISO 9000 quality management</b>	ID
		09.00	Basics of ISO 9000	
		10.30	Coffee break	
		11.00	System in Jabil	
		12.30	Lunch	
		14.00	Quality system management and environmental protection in practice	
		15.30	Break	
		16.00	Visit in the Jabil Factory	
		17.00	<b>Close</b>	
10	Thu		<b>Occupational Health and Safety Legislation</b>	MG-P
		09.00	H&S Legislation overview	
		10.30	Coffee break	
		11.00	H&S in practice	
		12.30	Lunch	
		14.00	H& S Facts and Figures	
		15.30	Break	
		16.00	H& S in Jabil	
		17.00	Close	
11	Fri		<b>Electromagnetic Compatibility</b>	MR
		09.00	EMF influence on living organisms. Main mechanisms and rationalities. <ul style="list-style-type: none"> <li>- currents induction on the body and EMF energy absorption</li> </ul> International guidelines and recommendations <ul style="list-style-type: none"> <li>- ICNIRP guidelines</li> <li>- ICES (IEEE) standards</li> </ul>	
		10.30	Coffee break	
		11.00	EU documents:	

		<ul style="list-style-type: none"> <li>- COUNCIL RECOMMENDATION of 12 July 1999 on the limitation of exposure of the general public to electromagnetic fields (0 Hz to 300 GHz) (1999/519/EC)</li> <li>- DIRECTIVE 2004/40/EC OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 29 April 2004 on the minimum health and safety requirements regarding the exposure of workers to the risks arising from physical agents (electromagnetic fields) (18th individual Directive within the meaning of Article 16(1) of Directive 89/391/EEC)</li> </ul>	
	12.30	Lunch	
	14.00	<p>EMF around mobile base stations and broadcasting transmitters</p> <ul style="list-style-type: none"> <li>- typical localisations</li> <li>- situations and field levels</li> </ul> <p>Conformity assessment of the EMF documents</p> <ul style="list-style-type: none"> <li>- CENELEC and IEC activities, technical standards</li> <li>- Measurements, calculations and monitoring</li> </ul>	
	15.30	Break	
	16.00	<p>Perspectives</p> <ul style="list-style-type: none"> <li>- WHO International EMF Project</li> </ul>	
	17.00	<ul style="list-style-type: none"> <li>- National activities</li> </ul>	
	18.00	Bus from the Pensjonat Milosna Hotel to Warsaw	
	22.00	Arrival in Gromada Hotel (very close to airport)	

#### **General Scope of the Training Session**

- **EuP**
- **RoHS**
- **WEEE**
- **REACH**
- **Conformity Assessment**
- **Low Voltage Directive**
- **EMC Directive**
- **R&TTE Directive**